



AbScent Grant 2022 Terms and Conditions

Purpose of grant

To enable early career researchers and health professionals in the early stage of their career, within five years of completion of a PhD (excluding career breaks) to either enhance the current knowledge of smell dysfunction or explore interventions to support improvements in quality of life for those living with the condition. This can be either as a stand-alone project or a distinct element within a larger project. We would expect the applicant to produce a report on the outcomes, generate at least one paper for peer review and to prepare a lay summary of the research to share with AbScent and its membership.

Who will make the decision on the grant

The Charity will be represented by the chair of the Research Grant sub-committee, on behalf of AbScent, in all communications. The decision of the Research Grant sub-committee is final.

Who is eligible to apply

Applicants can be based anywhere in the world and can be of any nationality. They must meet the following criteria:

- Be early in their career. This is defined in this case as being within 5 years of completion of a PhD and does not include time taken for career breaks. Those with equivalent research experience may also be considered at the discretion of the grant awarding committee. Please contact us for more details.
- Have a clear research plan for which they are seeking support, and be employed by, or affiliated with an academic, other research organisation, or clinical institution.
- Have access to adequate supervision or mentor
- Have the appropriate insurance to carry out the research

AbScent is committed to equality, inclusivity and diversity in the application process.

Grant value and timeline

The maximum AbScent grant awarded is £10,000. This may be split between two separate applicants.

The project should be completed within a year of receiving funding from AbScent.

Open for applications	April 25, 2022
Deadline for applications	May 16, 2022 17.00 BST
Notification of award	August 1, 2022
Funding payments made	September 1, 2022
Projects finish	August 31, 2023
Reports due	October 31, 2023

The key dates for the award are above. If you are not able to deliver your project or report to these timings (notwithstanding unexpected changes) then please consider whether you should apply to this round.

If you are unable to complete your project we will ask for the return of funds.

Terms

Applicants must complete and return the application in line with the timeline above. They must also provide two references as outlined in the application. If the study is part of a larger research project, then it should be clear how the rest of the project is funded and why this project constitutes an additional and self-contained contribution to that research.

All applicants, whether successful or not, will be informed by the chair of the Grants sub-committee but this may not be for up to two months after the closing date.

The grant may not be used for animal experimentation.

The grant may only be used for the project described in the original application. Any funds not used for that specific purpose must be returned.

Criteria used to assess applications for the grant

- Importance of the proposed research
- Quality of the project design and methodology
- Implementation plan for the project
- Impact and outputs
- Value for money

Payment of funds

Funds will be paid into the bank account of the institution.

What can the grant be used for?

Grants can be used for the following expenditures, but are not limited to:

- Consumables related to the project
- Researcher time
- Instrument usage
- Running focus groups or workshops with patients
- Reasonable compensation for volunteers
- Contribution to conference costs up to £300 (fees/travel)

Grants may **not** be used for

- Travel, accommodation (other than for conference costs, see above)
- IT hardware (PC/laptop/printer etc)
- Overheads, estate costs
- Purchase of instruments
- Capital expenditure

References

The application must be supported by two referees, one of which should be closely associated with the applicant's work (mentor/supervisor) and able to comment on the feasibility of the study and the other should be a senior member of the academic department or school or affiliated organisation. References must be on headed paper and must be complete and uploaded with the application by the deadline. Referees should use an institutional email address and not a personal email address to submit their reference.

The supervisor should assess and clearly comment on:

- The feasibility of achieving the project's aims with the resources defined in the application
- The mentorship and support available to the applicant during the research period

Institutional Letter of Support

A brief letter of support for the application must be provided by the host institution.

The Report and publication

The applicant will provide a report on the outcomes of the research and generate at least one paper from this for peer review. A lay summary of the research will be required to share with AbScent and its membership.

The report should contain the results and outcomes of the project and include:

- A project budget and budget expenditure
- A brief breakdown of what was spent in British pounds (GBP)
- Copies of receipts for all payments made, which we may need for audit purposes
- Result of the project
- Outcomes of the project
- Information about any leverage or impact of the project on 1) your career 2) your ongoing research 3) details of other ways the grant has helped you
- Any images that help to illustrate your research and outcomes
- How you plan to disseminate the results of your project

Acknowledgement

AbScent's support must be acknowledged in all written publications and oral presentations arising from the project. The AbScent logo will be supplied for this purpose, and other materials can be provided on request.

Other information

For transparency we will announce our grant recipients on our website, social media channels and through our communications.

AbScent reserves the right at any time and without notice to withdraw a grant, either in full or in part, if the grant holder fails materially to comply with these conditions.

AbScent reserves the right to modify, add to, or vary these conditions, as it sees fit. It will give prior notice to the grantholders of any changes. AbScent will seek to ensure that the grantholder is not disadvantaged by such changes.

Confidentiality and data protection

By applying for an AbScent grant you are agreeing to share the details of your application with AbScent, for the purpose of assessing and managing your application, and if your application is successful, of supporting your research.

We reserve the right to make public the name of your organisation and the broad nature of our offer, but we won't disclose the detail except in confidence to our advisers and as required by law and/or by regulators (e.g. Charity Commission).